



# **CENTRAL BANK OF NIGERIA**

## **REQUEST FOR EXPRESSION OF INTEREST (EoI) TO UNDERTAKE REPAIR WORKS ON THE CENTRAL AIR-CONDITIONING SYSTEM AT CBN LOKOJA BRANCH**

### **INTRODUCTION**

The Central Bank of Nigeria (CBN) is in the process of carrying out repair works on the defective Central Air-conditioning system at CBN Lokoja Branch in order to reactivate it and also improve its performance.

Consequently, expression of interest is hereby invited from specialist Mechanical Services companies to carry out the repair works.

### **SCOPE OF WORK**

The scope of the work includes but not limited to the following;

1. Replacement of the defective components of the System (Display panel, Power Panels).
2. Servicing of the Chillers to including charging with refrigerant and lubricants).
3. installation of other air control accessories (fire dampers, volume control dampers, shutters, split dampers) to effectively regulate the distribution of conditioned air within the Building
4. Adjustment/ reconfiguration of the AHU and other system components and the installation of additional air return grills and control devices.

### **PREQUALIFICATION REQUIREMENT**

Interested companies wishing to carry out the above job must submit the following documents along with the expression of interest: -

#### **Mandatory (Without which companies will be disqualified)**

- (i) Evidence of registration with Corporate Affairs Commission.
- (ii) Certified true copy of Memorandum and Article of Association.
- (iii) Evidence of payment of tax for the last three (3) years **as at when due** (such evidence should reflect the value of the projects undertaken by the Company in the last three (3) years).
- (iv) Certificate of Compliance issued by the National Pension Commission as evidence of fulfilling employer's obligation to employees with respect to pensions.
- (v) Evidence of payment of training contributions to ITF (Industrial Training Fund).

#### **Others**

- (vi) Comprehensive company profile.
- (vii) Proposed Management team, Organizational Chart, with CV's of key personnel to be deployed on the Project.
- (viii) Evidence of successfully executing projects within the last five years, similar in scope & complexity, and costing not less than N50Million. (Copies of letters of award & successful completion certificates and supporting reference letters should be attached)



- (x) Current Company's audited statement of accounts for the past 3 years, and duly stamped by a registered Auditor. (Note that account statements will be compared with submitted tax clearance certificates)
- (xi) Proposed method statement for the execution of the project.
- (xii) Health, Safety and Environment (HSE) Policy.
- (xiii) Quality Assurance Policy (Evidence of ISO Certifications will be an advantage).
- (xiv) Evidence of commitment to Local content policy.
- (xv) Company's registered address, functional contact email address, GSM phone number(s) and facsimile number(s).
- (xvi) Evidence of Registration with FRC (Financial Reporting Council of Nigeria).

### **SUBMISSION**

Application for Expression of Interest, accompanied by the above listed documents should be forwarded in wax sealed envelope boldly marked at the top left corner: -

***"Expression of Interest (Eoi) to undertake repair works on the Central Air-conditioning system at CBN Lokoja Branch"***

And addressed to:-

***The Secretary,  
Major Contracts Tenders Committee  
2<sup>nd</sup> Floor, Wing C, CBN Head Office Complex,  
Central Business District,  
Abuja, FCT Nigeria.  
Fax No: 09-616-38239  
e-mail:- igbadamosi@cbn.gov.ng***

### **CLOSING DATE**

All submissions must be received at the above Office not later than 6 weeks from the date of this publication. Note that the Eols shall be opened at 2:00pm same date.

### **IMPORTANT NOTICE**

- a) This is not an invitation to tender. Full tendering procedure will be applied to Companies prequalified and found capable of executing the works***
- b) Only Successful Companies will be contacted for the tender process.***
- c) Nothing in the advert shall be construed to be a commitment on the part of the CBN.***

Signed:

**Management,  
Central Bank of Nigeria**